



Homeland Security



**Evacuation Entitlements Guide for Military Personnel
information from CG-133/PSC
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REFERENCES/RESOURCES

- Joint Travel Regulation (JTR)
- Coast Guard Supplement to the JTR, COMDTINST M4600.17A
- Website: <http://www.dcms.uscg.mil/ppc/travel/evac/>

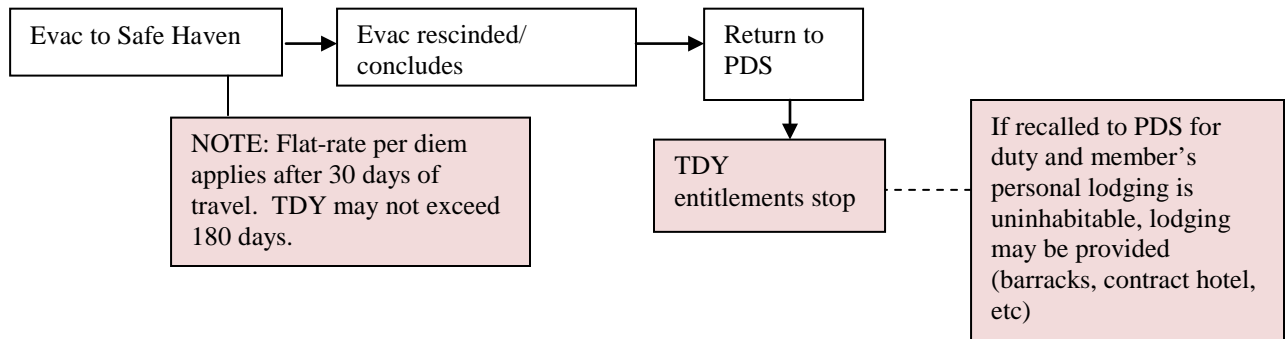
BACKGROUND

- Evacuation from a disaster is challenging for affected members and their dependents. To assist, eligibility for evacuation entitlements should be as simple as possible for the member, dependents, and processing points to enact.
- Certain entitlements can only be granted under special authorization, e.g., an evacuation from a competent authority has to be authorized before evacuation orders can be issued.
- Dependent departure from the safe haven normally concludes evacuation allowances; only in unique circumstances can the appropriate authority request an extension.
- Safe Haven Evacuation travel/allowances are not payable to retirees or inactive duty Reserve Component members and their dependents, unless they are on active duty orders at the time of the evacuation authorization.
- Safe Haven: A temporary location to which a dependent is sent.
- Designated Place: A location where a dependent will establish a permanent residence.
- Note, this document is intended to provide simplified guidance, but many scenarios will be more complex or require intervention at the Headquarters level. Exceptions or requests for waiver will be reviewed on an individual case-by-case basis.
- This guide is for entitlements specific for military personnel. The “Emergency Guide for Civilians” provides general information for supervisors and civilians affected by emergency situations and associated entitlements. The guide is available at Office of Civilian Human Resources portal link.

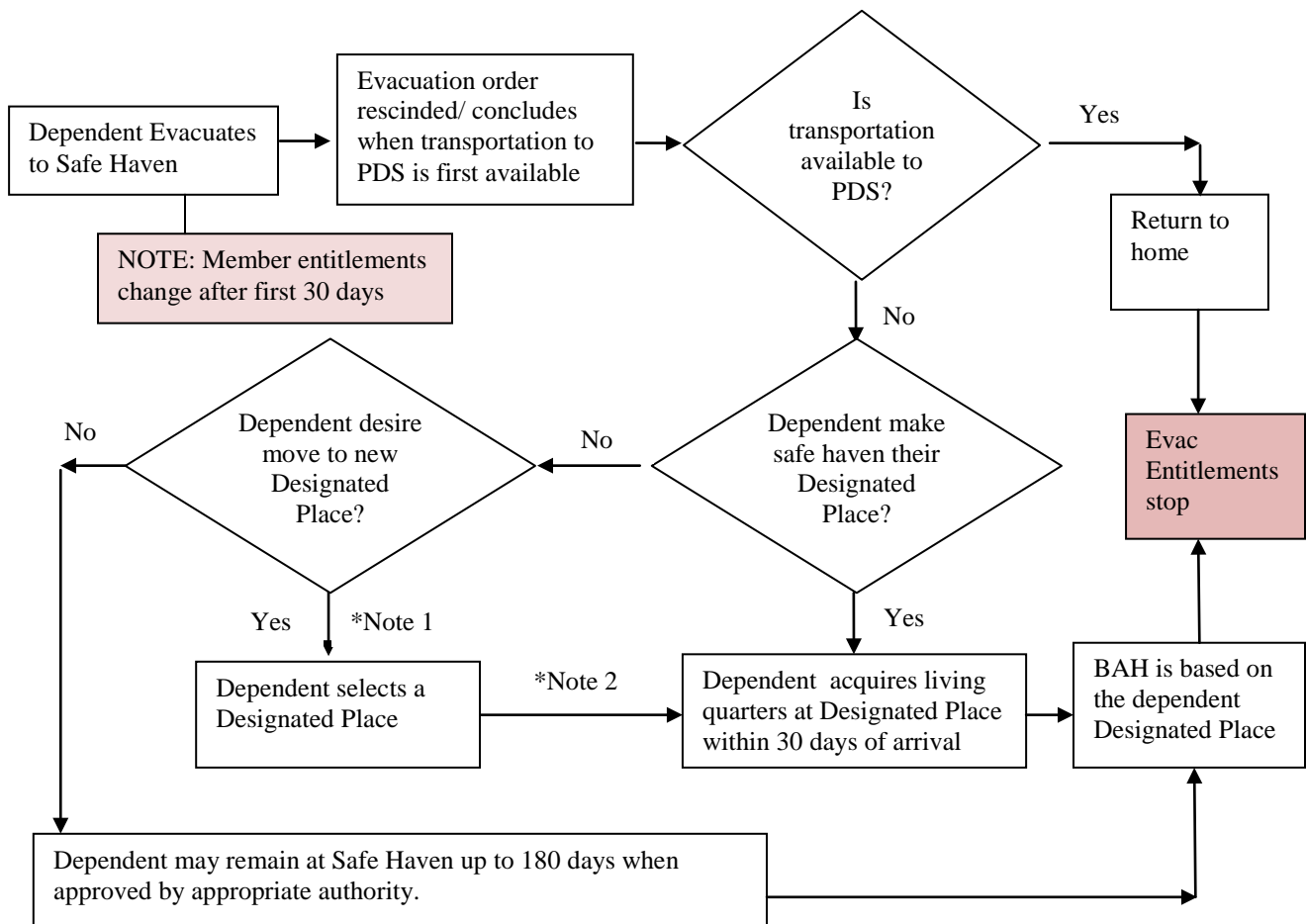
PROGRAM PROCESS

Given: Evacuation has been directed by appropriate authority.

AD Member/Reserve on AD travels on TDY orders:



Eligible Dependent/Evacuee:



Notes:

1. Requests to move dependents to designated place are processed by PSC-PSD-FS via member's command
2. If dependents are moved to designated place, travel and transportation entitlements for later return to member's PDS is not authorized.

ISSUES ON DECK

- Members may be required to report for duty at PDS before their primary residence is habitable, and dependents remain at safe haven/designated place.
- Travel and expenses incurred before the evacuation order is issued are not reimbursable.
- Safe Haven allowances and TDY per diem is payable in addition to member's current BAH, COLA and BAS entitlements.
- Safe Haven allowances for evacuees expire upon cancellation of evacuation order and transportation to the PDS is made available, or on the 181st day, whichever comes first.

JTR Table 6-17. Safe Haven Allowances		
Duration at Safe Haven	12 Years of Age* and Older	Less Than 12 Years of Age
First 30 Days	A maximum of 100 percent of the locality per diem rate for the area.	A maximum of 50 percent of the locality per diem rate for the area.
31-180 Days	Up to 60 percent of the locality per diem rate for the area.	Up to 30 percent of the locality per diem rate for the area.

ISSUES ON THE HORIZON

- In the event that the reduced safe haven evacuation allowance specified is insufficient to cover the lodging, meals, and incidental expenses for a specific individual, then the dependent may request an increased rate via the member's command.
- If rental rates and living expenses in the affected area are expected to be impacted., an accelerated data collection for BAH and CONUS COLA rates in the affected MHAs can be initiated.
- If dependents decide to move from the safe haven to a NEW Designated Place, safe haven allowances will continue for up to 30 days upon arrival at the new Designated Place location, or when permanent residence is occupied, whichever comes first.
- Members should coordinate closely with their local P&A for a full breakdown of the impact to pay & entitlements incident to relocation of dependents.
- Dislocation Allowance (DLA) is payable when dependents are moved to a Designated Place (not payable to safe haven). In these instances, the prohibition of two DLA payments in a fiscal year does not apply.
- Members residing in government housing that require relocation to another government housing will be provided movement of HHG at government expense.
- There is no authority to pay two CONUS housing allowances at the same time (i.e., member at PDS and dependent at Designated Place), so the burden of maintaining two households should be limited/discouraged. CG will provide information on resources to aid affected members who may need housing relief, financial assistance, or recovery counseling.