



United States Coast Guard – Sector North Carolina
Department Name (Reserve) Department – Weekend Summary



Rank / Name	Date / Status		Total # of IDT Drills to date	Comments	ADT Dates	ADT Purpose	ADT Accomplishments
	Date	Date					
IDT	Present/Excused/Unexcused	Present/Excused/Unexcused					

SUMMARY

Date

•

Date

•

MONTHLY ADDITIONAL ACHIEVEMENTS COMPLETED OUTSIDE OF IDT

•

MEMBER READINESS METRICS (Readiness Snapshot)

NOTES (for items that are RED or YELLOW)

QUALIFICATIONS / COMPETENCIES MATRIX

Member	Competency	Competency	Competency	Competency
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete
	% complete	% complete	% complete	% complete

The highlighted qualification is the member’s position required competency.